

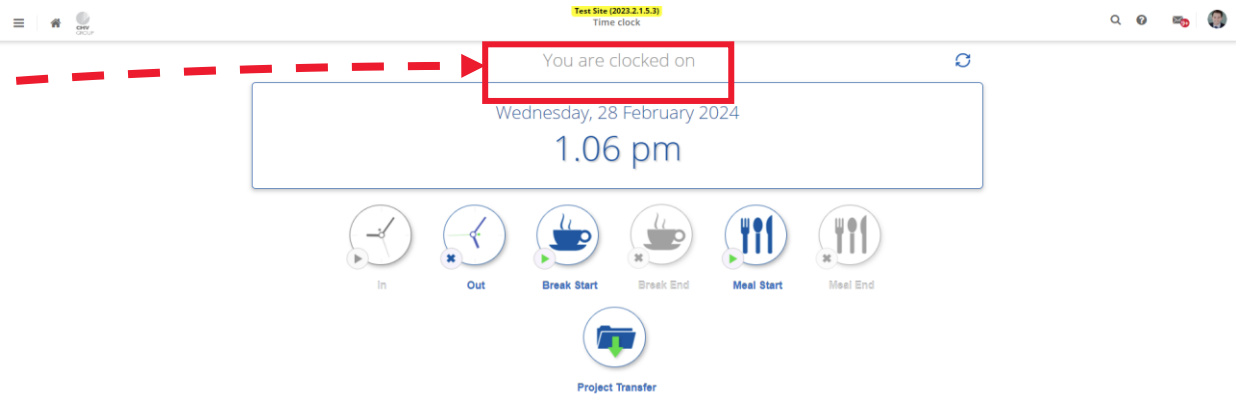
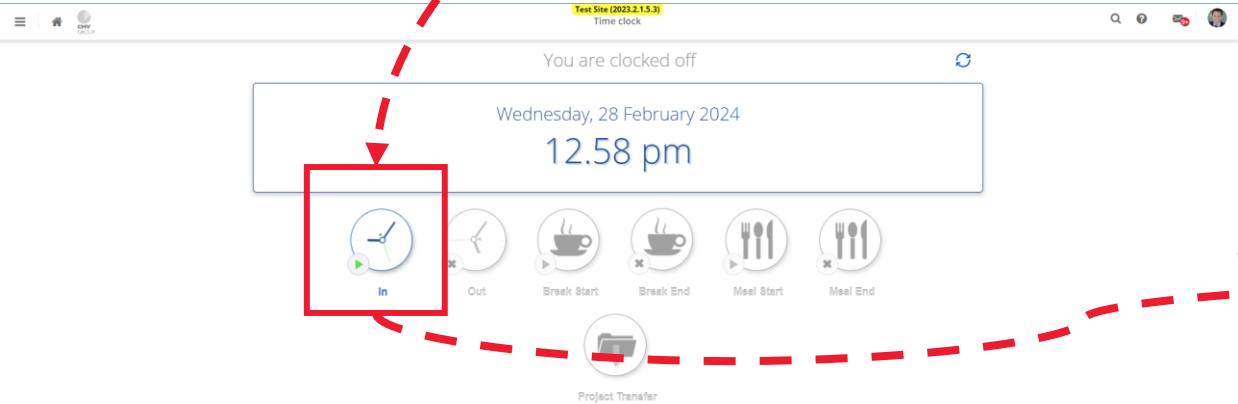
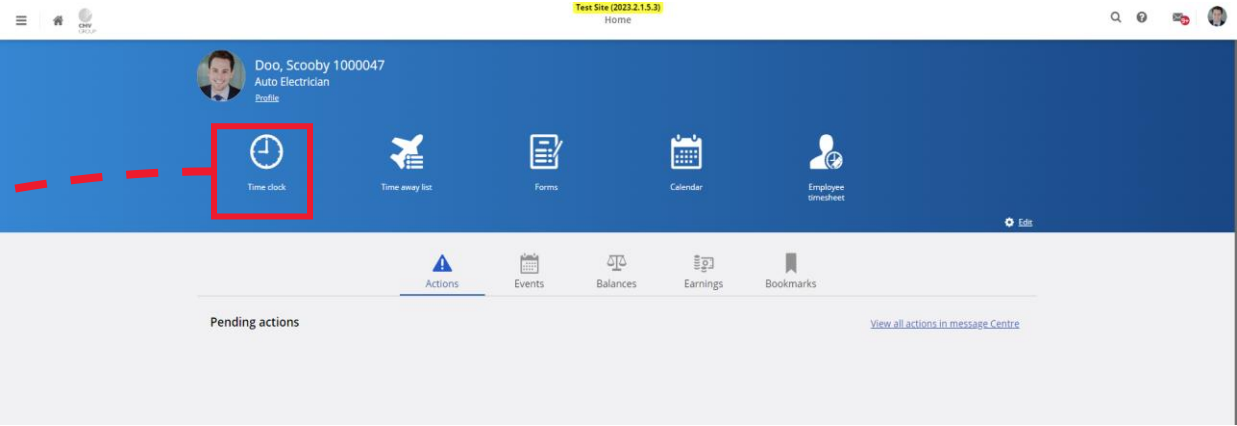
Desktop Clock (via PC/laptop)

From the Home screen:

1. Click on **Time Clock**


2. To clock in click on **In**

3. The system will show that you are clocked on



Desktop Clock (via PC/laptop)

From the Desktop Clock screen:

- 5. To clock off click on **Out** 
- 6. After you clocked out a green message will appear and the status will change to clocked off

